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Government of Pakistan
National Health Services, Regulations & Coordination Division

Islamabad, the January, 2021

Notification

S.R.O.....(1)/2021.- In exercise of the powers conferred by section 25 of the Federal Medical Teaching Institutes Ordinance, 2020 (XII OF 2020), the Federal Government is pleased to make the following rules, namely:-

1. **Short title, commencement and extent.-** (1) These rules will be called the Federal Medical Teaching Institutes Rules, 2021.

(2) It shall apply to all federally owned or operated medical teaching institutes, its affiliates and subsidiaries thereof in Pakistan under Federal Medical Teaching Institutes Ordinance, 2020

(3) It shall come into force at once.

2. **Definitions.** (2) In this Ordinance, unless the context otherwise requires,-

(a) “basic science faculty” means a medical faculty not involved in patient care;

(b) “Board” means the Board of Governors constituted under section 4;

(c) “Chairperson” means the Chairperson of the Board;

(d) “clinical faculty” means a medical faculty involved in any manner with clinical case of patients, whether diagnostic or therapeutic;

(e) “college” means a medical college, dental or a nursing college in the public sector;

(f) “consultant” means and includes a licensed medical practitioner who is included on the Specialist Register issued by the Pakistan Medical Commission and a member of those medical faculties involved in patient care;

(g) “dean” means the academic head of the medical teaching institution;

(h) “employee” means a person who is-

- i. an employee appointed by the Board of the medical teaching institution under this Ordinance or rules and regulations made thereunder; or

- ii. a civil servant who has opted to become an employee of the medical teaching institution under section 10.
- (i) “Medical faculty” means and includes the basic science faculty and clinical faculty which includes senior registrar and above as well as dean of the medical teaching institute, involved in teaching, training or patient care;
- (j) “Government” means the Federal Government
- (k) “healthcare services” means preventive, curative, promotive, rehabilitative health services, and include diagnostic, support services, laboratory, accident and emergency, pharmacy and paramedic support
- (l) “member” means a member of the Board and includes Chairperson;
- (m) “medical teaching institution” means a public sector medical, dental or nursing college or any other medical teaching institution and their affiliated teaching hospitals located anywhere in Pakistan owned and controlled by the Federal Government in Schedule-I to this Ordinance
- (n) “Prescribed” means prescribed by rules or regulations made under this Ordinance
- (o) “regulations” means regulations made under this Ordinance;
- (p) “rules” means rules made under this Ordinance
- (q) “search and nomination council” means search and nomination council notified by the Government under section 7, and
- (r) “Tribunal” means the Federal Medical Teaching Institutions Tribunal established under the Ordinance.

3. Fund

- (1) There shall be a Fund in the name of Medical Teaching Institution Fund and the management thereof shall vest in the Board.
- (2) The Fund shall be utilized by the MTI to meet its expenses and charges properly incurred in connection with the carrying out of its functions and duties assigned or transferred to it under the Ordinance, including but not limited to the payment of salaries and other remuneration to the officers, employees, experts and consultants.

- (3) The Fund shall be financed from the following sources namely:
 - i. Grants from the Government as single line budget;
 - ii. Receipts and user charges as specified by Board from time to time in such manner as may be prescribed;
 - iii. voluntary contributions or donations;
 - iv. grants from other sources;
 - v. any penalties and fines recovered by the MTI.
- (4) Grant from Federal Government as single line budget, shall be kept in Assignment Account non lapsable on 30th June of every year. Assignment Account shall be operated as prescribed by the Board.
- (5) Receipts from various sources shall be deposited in the designated bank accounts of MTI.
- (6) No person, unless duly authorized, shall receive cash on behalf of the MTI
- (7) Any demand draft, bank draft, pay order, cheque, etc. in the name of the MTI shall be deposited forthwith in the designated bank account of the MTI.
- (8) At the end of each financial year, the audited accounts shall be prepared.
- (9) Any unutilized amount of the Fund may be securely invested as prescribed under the Investment Policy by the Board in order to achieve self-sufficiency of the MTI.

4. Budget, audit and accounts

- (1) The Board shall, in respect of each financial year prepare, on such date as may be determined, a statement of the estimated receipts and expenditure, including the revised and estimated budgets, requirements of grant-in-aid from Federal Government, and foreign exchange for the next financial year for consideration and approval of the Board.
- (2) The budget shall be prepared on incremental basis.
- (3) Any foreign exchange requirements within the overall annual approved budget by the Board shall be sent to Finance Division for appropriate provision and allocation.
- (4) The Board shall have the power to authorize expenditure provided for in the budget in accordance with the rules and regulations.
- (5) The Board shall have the power to re-appropriate funds within the approved

budget.

- (6) The Board may delegate its powers to appropriate levels of management subject to such conditions as it may deem fit.

5. Operation of bank accounts:

- (1) Bank accounts of the MTI shall be opened with any scheduled bank or financial institution.
- (2) Bank accounts shall be operated by any two of the authorized signatories authorized by the Board

6. Expenditure:

- (1) The expenditure shall be incurred against specific budgetary allocation or as approved by the Board.
- (2) Re-appropriation of funds released in main account heads or sub-heads shall be made with the approval of the Board.
- (3) All purchases will be made in adherence to Public Procurement Rules (PPRA).
- (4) Items involving cost below the financial limit for petty purchases prescribed under the Public Procurement Rules, 2004 may be purchased without collecting quotations.
- (5) All procurements exceeding financial limit for purchases shall be made as prescribed under the Regulations.

7. Payments:

- (1) The Board shall prescribe the procedure and financial powers for purposes of payments.
- (2) Payments of salaries shall be made on the basis of pay authority approved by the Board and prescribed by regulations.
- (3) Taxes, utility bills, rent etc. shall be paid on the basis of actual and on due date.

8. Sub Committees of the Board

- (1) The Board may appoint sub committees of the Board, provided that a sub-committee shall be at all times headed by a member of the Board who is also a member of such committee.
- (2) The Board shall approve the terms of reference and functions of each sub-committee.
- (3) The sub-committees shall report to the Board and may be granted the power to make decisions

subject to regulations as may be prescribed by the Board.

- (4) The meetings of the sub-committees shall be recorded by the Secretary and shall be retained as part of the record of the MTI.

9. Expenses for Attending Board or Sub Committee Meetings

- (1) Members of the Board and members of a sub-committee of the Board shall not receive any fee or remuneration for attending meetings.
- (2) Members attending meetings of the Board or sub-committee meetings shall be reimbursed any expenses incurred in travelling or lodging if ordinarily not resident in Islamabad on terms and at rates to be prescribed by the Board.

10. Exercise of Option

- (1) All the civil servants serving in the medical teaching institution may by or before 30th March 2021 exercise a one time irrevocable option to become employees of the medical teaching institution.
- (2) The civil servants who opt for such employment, shall be subject to terms and conditions of employment as may be prescribed by the Board including but not limited to their service structure, promotion and disciplinary matters.
- (3) All civil servants who exercise the option pursuant to Section 17(3) of the Ordinance and under Rule 12(1) shall be entitled to post-retirement benefits and emoluments as per existing government laws and rules. The medical teaching institution shall deposit pension contribution on their behalf in the account prescribed by the Ministry of National Health Services, Regulation & Coordination.

11. Private Practice

- (1) All existing clinical consultants/faculty will have the option of continuing their outside private practice or opting for institutional private practice by March 30th 2021. The option once exercised shall be irrevocable.
- (2) All new consultants/faculty hired as institutional employees shall be required to base their private practice entirely within the institution and no outside practice shall be permitted.
- (3) The Board shall within sixty days of the commencement of the Ordinance prescribe by regulations the terms upon which private practice may be carried out within the hospitals, clinics, imaging facilities and laboratories belonging to the medical teaching institution by consultants who are employees of the medical teaching institution.
- (4) The Board shall prescribe the criteria and credentialing for the consultants to carry out their private practice under the prescribed terms at the facilities of the medical teaching institution including the manner of grant of privileges to consultants.
- (5) The consultants fulfilling the criteria prescribed by the Board may exercise the option of carrying out private practice at the facilities of the medical teaching institution within sixty days of the promulgation of the regulations by the Board prescribing the terms under Rule 11 (3).

